



LOCAL SECTION ANNUAL ACTION PLAN

Local Section: Georgia

Time Period Covered by Plan: June 2013-June 2014

Board Coordinator: Chris Laszca-Davis

Local Section Regional Representative: Barb Epstien MPH, CIH

Submitted by: John Moore

Section 1: Officer Roster

President: John Moore III, MS, CIH, CSP

Past President: Alex Lehocky, CIH

President-Elect: Steven Ndiritu, MS, CIH, CSP

Secretary: Della Ridley, CIH

Treasurer: Don Metcalfe, CIH, CHFM

Directors: Nicole Ivers, MS, CIH Year 2 of 2; Harry Jones, MS, CIH, CSP, CHMM Year 1 of 2,

Our Officers Assume their Positions on: May 2013

Section 2: Local Sections are reminded that they must complete the following minimum requirements each year according to the Memorandum of Understanding between AIHA and Local Sections

	Annual Local Section Tasks	Completed / Comments
Administrative Requirements/Expectations	Ensure that bylaws are consistent with the AIHA model local section bylaws	Completed
	Annually submit a list of current officers (including contact information) to national AIHA after an election or in the event of an officer change	Completed
	Ensure that local section officers (President, President-Elect, Secretary, and Treasurer) are current members in good standing of AIHA	Completed

	Submit a contact list of local section members (names and email addresses) to AIHA annually by June 30, and upon request, to be used to promote AIHA programs, products and services	Completed
	Submit completed AIHA Group Exemption Form by June 30 of every year to AIHA and submit Form 990 EZ or 990N directly to the IRS.	Completed

Section 3: Please provide your local section’s plan for this upcoming operating year.

See chart below.

Number of Committees: 2

List Committees: Board of Directors (Directors), Executive Committee (Officers)

Event	Speakers	Potential Contact Hours	Date
Summer Meeting (½ day) – Tour of Delta Tech Ops	None	4.0	July 12, 2013
BOD Meeting	TBD	-	September 27, 2013
Newsletter Deadline to email blast	TBD	-	September 16, 2013
Fall Meeting	TBD	6.0	October 17, 2013
BOD Meeting	TBD	-	November 21, 2013
Student or Joint ASSE Meeting	TBD	1 to 3.0	TBD
Holiday event	TBD	-	December, 2013
Winter Meeting – PDC (TBD)	TBD	8 to 16	January 15-16, 2014* tentative 2 days, maybe only one day pending BOD approval
BOD Meeting	TBD	-	February 27, 2014
Newsletter Deadline	TBD	-	March 24, 2014
Mixer/ Networking Event	-	-	TBD
Spring Meeting – Vendor Day	-	6.25	April 17, 2014
BOD Meeting	TBD	-	May 29, 2014
GLS-AIHA Golf Tournament	-	-	April or May, 2014
Summer Meeting (½ Day) – Generating Plant – environmental controls at electric plants; laboratory safety	Georgia Power employees	4.0	July 11, 2014

Please check any activities you plan on having:

Newsletter Scholarship Social Event

Directory Employment Info Other: _____
 Career Fairs Vendor's Night Joint Meetings
 Science Fairs Direct Communication w/ Legislator
 Community Outreach / list: _____
 Student Local Section Sponsor/ list: _____

Section 4: Please identify at least one annual goal your local section would like to achieve for the upcoming year. Examples may include, but are not limited to: increase paid membership by a certain %, increase attendance to a sponsored local section event by a certain %, help set-up a student local section at a nearby university, or to schedule a student night.

Our group is preparing to include a local scholarship starting next year which will require the student that wins to present at an upcoming meeting. This will be in addition to the National Scholarship that we will continue to participate in through the AIHA Foundation. We are focused on interacting with students at area universities. Our Directors will be meeting with students to spread the message of Industrial Hygiene as a viable profession to pursue. We are requesting mentoring information from AIHA to help us set up our mentoring program.

Section 5: Are there any activities your local section is working on that you would like to highlight or share with other local sections? We will host our 2nd Annual Golf Tournament in the Spring of 2014. We plan to have at least one other social event to allow our members to interact outside of traditional meetings, this may also be a time to invite some students to participate too. We will have a 2 day PDC in January. GLS-AIHA continues to help sponsor about 60 high school students to attend an OSHA -10 hour construction safety class through the Youth Alliance facilitated by Georgia Tech.